

CHARGING POLICY

Rationale

This paper sets out the policy of the Medina House School Governing Body on charges and remission for School Activities as required by the Education Reform Act 1988. The policy provides for charges to be made as permitted by the Act in the areas set out in the guidelines below.

The Governing Body recognises the valuable contribution that the wide range of additional activities, including trips, outings and residential experiences can make towards pupils' personal and social education.

The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional educational activities.

Guidelines on Charges

The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the School.

Board and Lodging on Residential Visits

The board and lodging element of the following residential activities deemed to take place within school hours.

Activities Outside School Hours

The full cost to each pupil of the following residential activities deemed to be taking place outside school hours: Educational Residential Holidays taking place mainly at weekends or in school holidays; theatre and other trips; youth clubs; discos; performances and activities.

Materials, Instruments etc.

The cost of purchase or hire of materials, equipment or clothing (or provision of them by parents) for the following activities - P.E., swimming, horse-riding, cookery, Educational Residential Holidays.

Transport

The cost of transport may be charged where a pupil travels direct from home to an activity sanctioned but not provided by the School.

Charges by Others

Parents may be expected to meet charges levied by others where these arise in connection with normal school activities including train, bus and ferry charges and entrance fees to establishments not owned by the Authority.

General

1. The Governing Body may, from time to time, amend the categories of activity for which a charge may be made.
2. This policy will be reviewed on an annual basis by the Governing Body.

Remissions

When arranging a chargeable activity the Governing Body will invite parents in cases of family hardship to apply in confidence for the remission of charges in part or in full. Authorisation of remission will be made by the Head Teacher in consultation with the Chairman of the Governors etc.

Voluntary Contributions

Voluntary contributions may be sought from parents towards the cost of any activity taking place during school hours. Contributions must be voluntary and pupils will not be excluded from any activity.

Reviewed April '08

Pat to review

Signed: